

Group Travel Request Form

rennies | **BCD** travel



* Denotes Mandatory information

Group Coordinator Information

First name *

Last name*

Email Address

Cellphone Number



Flight Request

Date	From	To	Departure Time	Class of Travel	Number of Travellers

Special request :



Hotel Request

City	Country	Hotel	Arrival Date	Departure date

Special request :



Car Rental / Transfers

Pickup location	Date	Time	Drop off Location	Date	Time

Special request :



Requirements Check List

	YES	NO
Visa/s required	<input type="checkbox"/>	<input type="checkbox"/>
Passport (valid for at least six months)	<input type="checkbox"/>	<input type="checkbox"/>
Travel insurance Required	<input type="checkbox"/>	<input type="checkbox"/>



Additional Services

Add Comment / detail for additional services (free text)

Rennies BCD Groups Travel

Email Travel Request form to GroupsBTC@RenniesBCDTravel.com

Travel Office contact numbers: 087 110 1149